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Download the 5500 Filing Letter

Overview

Each year, PPI files the Annual Return/Report Form 5500 Schedule A for the ACSA and BIEB Group Insurance Trusts. This filing includes all coverages provided and administered through the Trusts, eliminating the need for Trust members to file for these coverages. As a Direct Filing Entity (DFE), PPI files a consolidated Form 5500 on behalf of the ACSA and BIEB Trusts, meaning multiple client information and coverages are grouped together onto a single Schedule A based on several factors, including carrier, coverage type, and policy year dates. Individual clients are not typically able to reconcile their specific coverage information with the filing.

The 5500 Form Filing Letter includes a list of coverages specific to a clients' plans that were included in the PPI filing and is available in the PPI Connect Portal, to clients with online billing.

Clients without online billing should email client services at clientservices@ppibenefits.com to request a copy of the letter and report via email.

How to Access the Report

1. Log in to the PPI Employer Portal by clicking on the orange "PPI Employer Login" button in the upper right-hand corner of www.ppibenefits.com.
2. Click the **Bills & Payments** tab and scroll down to the **Reports** section.
3. Click on the Download button in the "5500 Form Filing Report" tile.

Click on the ⓘ in the upper right corner of the tile for a link to an [FAQ](#) about the Form 5500.

